

Chesham Moor Gym and Swim Open Air Pool 'Hire Information'

How to Book

- Telephone Chesham Open Air Pool (01494 776975) to check availability.
- Complete application form and ensure that this is signed by an authorised person.
- Ensure your cheque for the total hire charge and **separate security deposit of £50** is enclosed with your completed and signed hire form. Cheques made payable to “**Chesham Town Council**”.
- Send payment, suety deposit and hire form to:
(Pool Hire), Chesham Open Air Pool, Moor Road, Chesham, HP5 1SE

Conditions of Hire

Insurance

- Are you a non profit making organisation or person. Yes or No
- If the above answer is yes you will be covered on the Town Council's insurance policy for public liability.
- If you answered **NO** to the above (you will normally be a commercial hirer) you will need to have at least £2million public liability insurance cover and will need to produce evidence of this. **If in doubt contact Chesham Town Council 01494 774842.**

Cancellation

In the event of a hirer wishing to cancel any hire date after an application has been accepted, the following refund conditions will apply:

- (i) A full refund if at least one month's advance notice is given before the hire date to be cancelled.
- (ii) A 50% refund if less than a month's advance notice but more than one week advance notice is given before the hire date to be cancelled
- (iii) **NO REFUND** if less than a week's advance notice is given before the hire date to be cancelled

If it is necessary for the Moor Swim & Gym Centre to cancel your booking, the hiring fee will be refunded. No liability will, however, be accepted for any losses incurred by the hirer.

- The hirer will be responsible for the cost of making good any damage sustained during the course of, and as a result of, their hire. The hirer will be responsible for any claim arising from the operation of hire.
- Your pool hire may be preceded or followed by another pool hire. To this end, a **separate surety deposit of £50 will be taken with every booking** to ensure that hirers have vacated the premises by the end of the booked time and do not overlap with other bookings. **Failure to keep to the hired times and failure to clean appropriately** will result in the loss of the surety deposit; therefore please ensure that the hired time is sufficient.
- **The surety deposit does not confirm the pool hire. The full hire charge must be paid before the hire is confirmed,**
- **Pool room included within hire time, if required outside of pool hire time see price list.**
- No glass or china of any kind may be brought into the pool area at any time.
- The hirer will be ultimately responsible for ensuring that all regulations for the pool are observed and particularly those relating to safety. **Lifeguard instructions must be obeyed at all times. Persons not adhering to lifeguard instructions may be asked to vacate the pool and in exceptional circumstances, the premises.**
- CTC disclaims all liability whatsoever for any accident, damage, loss or personal injury unless such occurrences are directly attributable to negligence on the part of their agents or staff.
- Parking is provided on The Moor hard standing only – please do not park on the road outside the Centre.

Lifeguard Provision

- All CTC lifeguards are NPLQ trained.
- CTC always provides **two** lifeguards. This is a requirement under our insurance arrangements and is included in the cost of your hire.
- If only two lifeguards have been booked, hirers are advised that a maximum of 30 people will be allowed in the pool at any one time.
- Only CTC lifeguards are permitted to operate on the premises.