

## **Chesham Moor Gym and Swim Open Air Pool 'Hire Information'**

### **How to Book**

- Telephone Chesham Open Air Pool (01494 776975) to check availability.
- Complete application form and ensure that this is signed by an authorised person.
- Ensure your cheque for the total hire charge and **separate security deposit of £50** is enclosed with your completed and signed hire form. Cheques made payable to “**Chesham Town Council**”.
- Send payment, security deposit and hire form to:

(Pool Hire), Chesham Open Air Pool, Moor Road, Chesham, HP5 1SE

### **Conditions of Hire**

#### **Insurance**

Are you a non-profit making organisation or person? Yes or No .....

If the above answer is yes you will be covered on the Town Council's insurance policy for public liability.

If you answered **NO** to the above (you will normally be a commercial hirer) you will need to have at least £2million public liability insurance cover and will need to produce evidence of this. **If in doubt contact Chesham Town Council 01494 774842.**

#### **Cancellation**

In the event of a hirer wishing to cancel any hire date after an application has been accepted, the following refund conditions will apply:

- (i) A full refund if at least one month's advance notice is given before the hire date to be cancelled.
  - (ii) A 50% refund if less than a month's advance notice but more than one week advance notice is given before the hire date to be cancelled.
  - (iii) **NO REFUND** if less than a week's advance notice is given before the hire date to be cancelled
- If it is necessary for the Moor Swim & Gym Centre to cancel your booking, the hiring fee will be refunded. No liability will, however, be accepted for any losses incurred by the hirer.
  - The hirer will be responsible for the cost of making good any damage sustained during the course of, and as a result of their hire. The hirer will be responsible for any claim arising from the operation of hire.
  - Your pool hire may be preceded or followed by another pool hire. To this end, a **separate security deposit of £50 will be taken with every booking** to ensure that hirers have vacated the premises by the end of the booked time and do not overlap with other bookings. **Failure to keep to the hired times and failure to clean appropriately** will result in the loss of the security deposit; therefore please ensure that the hired time is sufficient.
  - **The security deposit does not confirm the pool hire. The full hire charge must be paid before the hire is confirmed.**
  - **The pool room is included within hire time, if required outside of pool hire time see price list.**
  - No glass or china of any kind may be brought into the pool area at any time.
  - The hirer will be ultimately responsible for ensuring that all regulations for the pool are observed and particularly those relating to safety. **Lifeguard instructions must be obeyed at all times. Persons not adhering to lifeguard instructions may be asked to vacate the pool and in exceptional circumstances, the premises.**
  - CTC disclaims all liability whatsoever for any accident, damage, loss or personal injury unless such occurrences are directly attributable to negligence on the part of their agents or staff.
  - Parking is provided on The Moor hard standing only – please do not park on the road outside the Centre.

### **Lifeguard Provision**

- All CTC lifeguards are NPLQ trained.
- CTC always provides **two** lifeguards. This is a requirement under our insurance arrangements and is included in the cost of your hire.
- If only two lifeguards have been booked, hirers are advised that a maximum of 50 people will be allowed in the pool at any one time.
- Only CTC lifeguards are permitted to operate on the premises.